BY-LAWS OF THE ERIE FIRE FIGHTERS
POLITICAL ACTION COMMITTEE

Consistent with the policy of the Erie Fire Fighters, IAFF Local 293, to encourage and facilitate voluntary membership participation in the state and local government process, and in the belief that such participation strengthens the fabric of government, there is hereby established a Political Action Committee.

ARTICLE I – Name, Principal Office and Address

The name of the Political Action Committee hereby established shall be the Erie Fire Fighters Political Action Committee (hereinafter called "Erie Fire PAC"). The principal office of the Erie Fire PAC shall be located at, and its address shall be: Erie Fire Fighters Political Action Committee, P.O. Box 3576, Erie, Pennsylvania 16508.

ARTICLE II – Purpose

The purpose of the Erie Fire PAC shall be to facilitate the personal and voluntary participation of members in the financing of elections to state and local office; to provide financial assistance in such elective process to individuals, associations and organizations that support the well-being, interests and future of the labor movement, of the fire service, and of the Erie Fire Fighters, IAFF Local 293, and to promote active member citizenship through personal and financial involvement in the state and local elective process.

ARTICLE III – Powers

Within the scope of its Purpose (set forth in Article II hereof), the Erie Fire PAC is authorized to solicit and accept voluntary contributions from the membership of the Erie Fire Fighters IAFF Local 293. The Erie Fire PAC is also authorized to accept voluntary contributions from other individuals, associations, and organizations including other political action committees. The Erie Fire PAC is authorized to expend any such contribution in support of the selection, nomination for election, and election of candidates for state and local office and of political committees supporting one or more candidates including political action committees; provided, however, that except for funds used to defray the costs and expenses incurred in the establishment, administration of, and solicitation of contributions to the Erie Fire PAC as authorized by law, the Erie Fire PAC is not authorized to, and shall not accept, any contribution from the Erie Fire Fighters IAFF Local 293 or the City of Erie.

ARTICLE IV – Organization

The Erie Fire PAC shall be a voluntary, non-profit, political committee. The Erie Fire PAC shall be independent of any political party, candidate or organization except that IAFF Local 293 may defray all the costs and expenses incurred in the establishment, administration of, and solicitation of contributions to the Erie Fire PAC. The Erie Fire PAC shall be operated in compliance with all applicable state and local laws and regulations.
ARTICLE V – Officers

Section 1. Officers. The officers of the Erie Fire PAC shall be a Chairman, a Vice Chairman, a Secretary and a Treasurer.

Section 2. Executive Board of the Erie Fire PAC. The Executive Board of the Erie Fire PAC shall consist of the officers of the Erie Fire PAC.

Section 3. Duties of Chairman. The Chairman shall preside at all meetings and shall be the principal executive officer of the Erie Fire PAC.

Section 4. Duties of Vice Chairman. The Vice Chairman shall preside at all meetings in the absence of the Chairman and shall be the principal executive officer of the Erie Fire PAC in the absence of the Chairman.

Section 5. Duties of the Secretary. The Secretary shall keep the minutes of all meetings of the Erie Fire PAC. The Secretary shall submit any report to the Erie Fire PAC as the Executive Board may request.

Section 6. Duties of Treasurer. The Treasurer of the Erie Fire PAC shall be its chief financial officer. The Treasurer, subject to the provisions of these By-Laws shall have general responsibility for all funds collected by the Erie Fire PAC. The Treasurer, or his or her designated agent, shall cause all funds to be collected and deposited, maintain all financial records of the Erie Fire PAC and prepare and file all reports in accordance with all applicable state and local laws and regulations.

ARTICLE VI – Administration of the Erie Fire PAC

Section 1. Administration. The Executive Board of the Erie Fire PAC shall meet at such times and places as the Chairman may direct. The Executive Board shall be the principal functioning and operating body of the Erie Fire PAC.

Section 2. Quorum. A quorum of the Executive Board for the transaction of business shall consist of the majority of its members either in person or, at times when a meeting in person is not practical, by means of a telephone poll conducted by the Chairman or his designee.

Section 3. Duties, Powers and Responsibilities of the Erie Fire PAC Executive Board. The Erie Fire PAC Executive Board shall:

(a) Determine the policies and procedures to be utilized in the solicitation of contributions to the Erie Fire PAC and shall supervise or conduct all solicitation activity.

(b) Oversee the preparation and distribution of any printed or graphic material to be used in connection with the activities of the Erie Fire PAC.
(c) Collect all funds contributed to the Erie Fire PAC, place such funds in a checking account(s) in an appropriate banking institution, and arrange for the withdrawal of funds in accordance with the directives of the Erie Fire PAC Executive Board.

(d) Arrange to transmit funds in accordance with the purpose and function of the Erie Fire PAC.

(e) Establish a voluntary payroll deduction procedure for contributions to the Erie Fire PAC by the membership and executive personnel of IAFF Local 293, who request it.

(f) Establish procedures for the receipt of voluntary contributions from the membership and executive personnel of IAFF Local 293, other than contributions resulting from payroll deductions.

(g) Ensure that all contributions to the Erie Fire PAC are placed in separate segregated checking account(s) in an appropriate banking institution within ten days of receipt thereof.

(h) Prepare checks for the disbursement of funds in accordance with the determinations of the Erie Fire PAC Executive Board.

(i) Maintain all books and records of account in compliance with all applicable state and local laws and regulations.

(j) Determine which candidates for state or local office, or which political committees, the Erie Fire PAC shall support.

(k) Direct the Treasurer to prepare checks as contributions for recipients in specified amounts and arrange for delivery of such contribution checks to the recipients. A "contribution" is defined as any gift, subscription, loan, advance or deposit of money or anything of value for the purpose of influencing the nomination for election, or election, of any person to state or local office. The making of any contribution to any candidate(s) or political committee(s) shall be within the sole discretion of the Erie Fire PAC Executive Board.

ARTICLE VII – Solicitations and Donations

Section 1. All donations to the Erie Fire PAC shall be voluntary, and no solicitations on behalf of the Erie Fire PAC shall be secured by physical force, job discrimination, financial reprisal, or by the threat thereof, or as a condition of employment, or membership in the Erie Fire Fighters IAFF Local 293.

Section 2. All solicitations shall be conducted in accordance with the regulations promulgated by the Federal Election Commission and in accordance with applicable state and local laws and regulations.